

Incident Hot Sheet

Volume: 2

Date: 10/25/2007

Purpose of Incident Hot Sheets:

- To make all jobs aware of any significant incidents
- To make sure all jobs relay the information to all Cajun employees by tool box safety meetings and document the meeting

Description:

Cajun has had several incidents with construction equipment contacting energized power lines. One of the main factors in these incidents are that the equipment operators and the flag men are not maintaining there awareness of the power lines.

Corrective Action:

Recommendations to prevent this type of incident from reoccurring in the future is.

- The Job Hazard Analysis should identify all power lines on the job site we are going to work at, and a known utility mitigation plan developed to address identified lines.
- Once we identify the lines presenting the hazard, we will check to see if we can have the lines taken down or turned off while work is taking place.
- A close proximity plan will need to be completed and approved by the construction manager and manager of safety prior to work taking place. (EHS Insight)
- We must identify the power lines in every Pre-Task.
- In addition, the job should consider some type of warning sign to warn the equipment operator, spotter/flagger, and the crew in charge of the lift of the potential hazard.

Acknowledgement:

All Cajun superintendents are required;

- Acknowledge that this Incident Hot Sheet has been received,
- Relay the information to all personnel involved in the work

Superintendent Acknowledgement (Print)

Employee Number

Job #

Superintendent Acknowledgement (Signature)

Date Acknowledged

Date shared with Crew

“This Incident Hot Sheet was prepared to share knowledge within the Cajun organization in order to improve safety, performance, efficiency, and organizational learning. It may not be applicable elsewhere and should not be distributed outside the Cajun organization. It is based upon our good faith investigation of the matters discussed and does not attribute blame, responsibility, or fault to any person or organization.” – Revised 12-14-2022

DOCUMENT ACKNOWLEDGEMENT FORM

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Date: (please print neatly)	<i>By signing, I acknowledge the information in this document and agree to work in accordance with it</i>
	<input type="checkbox"/> New Training <input type="checkbox"/> Refresher Training

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