

Incident Hot Sheet

Volume: 2

Date: 10/25/2007

Purpose of Incident Hot Sheets:

- To make all jobs aware of any significant incidents
- To make sure all jobs relay the information to all Cajun employees by tool box safety meetings and document the meeting

Description:

Cajun has had several incidents with construction equipment contacting energized power lines. One of the main factors in these incidents are that the equipment operators and the flag men are not maintaining there awareness of the power lines.

Corrective Action:

Recommendations to prevent this type of incident from reoccurring in the future is.

- The Pre Job Hazard Analysis should identify all power lines on the job site we are going to work at.
- Once we identify the Hazard we can see if we can have the lines taken down or turned off.
- We must identify the Power lines in every Pre Task.
- Also the job should consider some type of warning sign to warn the equipment operator and the flag men and the crew in charge of the lift and all employees on site.

Acknowledgement:

All Cajun superintendents are required;

- to acknowledge that this Incident Hot Sheet has been received,
- the information was relayed to employees, and
- to return a copy to Paul Higdon (Corporate Safety Coordinator) in the Baton Rouge Office.

Superintendent Acknowledgement (Print)

Employee Number

Job #

Superintendent Acknowledgement (Signature)

Date Acknowledged

Date shared with Crew

“This Incident Hot Sheet was prepared to share knowledge within the Cajun organization in order to improve safety, performance, efficiency, and organizational learning. It may not be applicable elsewhere and should not be distributed outside the Cajun organization. It is based upon our good faith investigation of the matters discussed and does not attribute blame, responsibility, or fault to any person or organization.”

DOCUMENT ACKNOWLEDGEMENT FORM

Document Name: (please print neatly)	
Date: (please print neatly)	<i>By signing, I acknowledge the information in this document and agree to work in accordance with it</i>
	<input type="checkbox"/> New Training <input type="checkbox"/> Refresher Training

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