

PURPOSE:

There have been many incidents where proper planning was not performed and mats were dropped or pushed off the vehicle which could have led to a serious injury or possible fatality.

PROCESS:

- Offloading with forklift or wheel loaders will require proper cribbing to size of forks. This will ensure proper spacing and ease of lifting off trailer bed.
- When loading or offloading with a crane, a visual inspection of connection points is required prior to rigging. If the connection points are compromised, contact Construction Manager for guidance on procedures.
- Employees shall not be on trailer bed while performing lifts from or onto trailer bed.
- Barricade the no-zone or use an assigned spotter while unloading/loading mats
 - Assigned spotter shall be in a position to visually see the blind side of trailer and to ensure control of the area of exposure. (Located at the tail end of the trailer bed or front end of the truck, never in the NO ZONE of the trailer bed.)


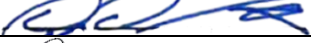

PAYOFF:

Pre-planning will lead to improved safety and efficiency by not having to stop and re-group when loading or unloading efforts are not going well.

Crew Review:

Superintendent: Instruct the crew to use their phones to scan one of the QR codes below, which will direct them to a short review session. After personnel enter their information and submit it, training records will be generated and automatically saved for future reference. Utilize this time for open engagement with the crew. Each review will have different questions, which can be answered either as a team or individually.



Approvals		
<u>Title</u>	<u>Signature</u>	<u>Date</u>
BU 15 Vice President		
BU 15 Senior Construction Manager		
BU15 Manager of Safety		

Revision History				
<u>Rev #</u>	<u>Date</u>	<u>Reason for Changes</u>	<u>Originator</u>	<u>Effective Date</u>
1	06-26-2024	Update to new format/ add QR training codes	Lance Bradley	

Note: BP Requirement

Work must be performed in accordance with the information in this BP. If it is determined that work cannot be done as required in the document or that it presents additional risk, you must obtain authorization for variance from the Business Unit Sr. Construction Manager and Business Unit Manager of Safety.